

Coal Creek Town Board Meeting Agenda

October 10, 2023, 6:30 PM

{CALL TO ORDER}

{PLEDGE OF ALLEGIANCE}

{ROLL CALL}

{APPROVAL OF CHANGES to AGENDA}

{PUBLIC COMMENT}- Limited to 3 Minutes

Leroy Kessler

CONSENT AGENDA

Items here may be moved to the agenda for further discussion with a vote of the board.

Meeting Minutes from September 19, 2023 and September 26, 2023. Treasurer's Report & Bills

WORKSHOPS/MEETINGS

Oct 8	Mayor's Meeting in Canon City
Nov 9	Clerk's Lunch in Coal Creek @ 11:30
Nov 14	Board Meeting
Dec 2	Employee/ Board Christmas Dinner Party
Dec 9	Santa at the Lodge 2-4

{REPORT OF COMMITTEES, BOARDS, COMMISSIONS & DEPT'S}

Mayor
Clerk- town seal
Maintenance
Grants

{NEW BUSINESS}

2024 Proposed Budget
Water Operator Salary
Judge's Salary

{ITEMS TO BE ADDED TO NEXT AGENDA}

{EXECUTIVE SESSION}

ADJOURNMENT}

**Board Meeting Minutes
September 19 2023, 6:30 PM**

Call to Order.

The meeting was called to order by Mayor McCormick at 6:30 P.M.

Opening Ceremony

Pledge of Allegiance

ROLL CALL	Present	Absent	Late Arrival
Trustee V. Lackey	X		
Trustee Cox	X		
Trustee A. Murray	X		
Trustee S. Murray	X		

ROLL CALL	Present	Absent	Late Arrival
Trustee Higgs	X		
Trustee W. Lackey	X		
Mayor McCormick	X		

Changes to the Agenda: Trustee P. Higgs made a motion to add Tree on Cox's property, Grapple Bucket, Building Inspector, and Gentry Trash Cans to new business. Trustee Cox seconded the motion and carried with 7 ayes.

Public Comment: None

Consent Agenda: Trustee Higgs made a motion to approve items on the consent agenda including Meeting Minutes August 8, 2023 and the Treasurer & Bills Report. The motion was seconded by Trustee Cox and carried with 7 ayes.

Upcoming Meetings and Workshops

Sept 26 Budget workshop
Sept 30 Fall Festival 4-8 PM
Oct 3 Municipal Court @ 10:00
Oct 10 Board Meeting @ 6:30

REPORT OF COMMITTEES

Mayor: The employee/ board Christmas Dinner Party will be December 2nd at the Abbey. Judy would like to have the shipping container delivered. The Town received a thank you card from the museum with an invitation to a night at the museum to celebrate Coal Creek History. We will replace the office printer tomorrow. The Florence Department was contacted by Williamsburg to see if they would be willing to send an off-duty officer to be code enforcement for all of the Coal Towns.

CLERK: San Isabell sold their company to DCC Propane.

Maintenance: It is time to winterize everything.

Colorado Health Foundation Park Grant: By the end of this month the planning grant will be turned in and completed and the implementation grant turned in as well.

Safer Streets and Strong Communities Grant: Concrete pad has been poured at the community building.

UAACOG Mini Grant: The quote we were able to receive to beautify the lot at 928 Main Street was far too expensive. We will have to come up with a new plan to do it ourselves.

NEW BUSINESS

Resolution 5-2023 A RESOLUTION TO ESTABLISH A MORITORIUM ON THE SALE OF WATER TAPS FOR THE TOWN OF COAL CREEK, COLORADO. - Trustee W. Lackey made a motion to adopt Resolution 5-2023. The motion was seconded by Trustee Cox and carried with 7 ayes.

FEDC Membership fee: Trustee Higgs made a motion to pay the \$400.00 annual membership fee. The motion was seconded by Trustee Cox and carried with 7 ayes.

Humane Society: Trustee P. Higgs made a motion to pay the \$538.56 fee to remain members of the Fremont County Humane Society. The motion was seconded by Trustee Cox and carried with 5 ayes. There were 2 no votes

Citizen of the Year: There was discussion on who should be named citizen of the year. They Board of Trustees agreed unanimously on a person that will be named after the award has been given.

Crack Sealer MOU from the County Trustee Higgs made a motion to sign the MOU with Williamsburg, Rockvale, and Brookside to co-own this piece of equipment given to the towns from the county. The motion was seconded by Trustee Cox and carried with 7 ayes.

**Board Meeting Minutes
Sept 26 2023, 11:00 AM**

Call to Order.

The meeting was called to order by Mayor McCormick at 11 A.M.

Opening Ceremony

Pledge of Allegiance

ROLL CALL	Present	Absent	Late Arrival
Trustee V. Lackey	X		
Trustee Cox	X		
Trustee A. Murray		X	
Trustee S. Murray		X	

ROLL CALL	Present	Absent	Late Arrival
Trustee Higgs		X	
Trustee W. Lackey	X		
Mayor McCormick	X		

Public Comment: None

Upcoming Meetings and Workshops

Sept 30 Fall Festival 4-8 PM
Oct 3 Municipal Court @ 10:00
Oct 10 Board Meeting @ 6:30

NEW BUSINESS

Apron for Concrete at Community Building- Trustee V. Lackey made a motion add an apron to the concrete pad at the community building up to \$7,000.00. The motion was seconded by Trustee Cox and carried with 4 ayes.

CIRSA insurance Quote: Trustee W. Lackey made a motion to accept and sign the insurance quote for the 2024 year from CIRSA. The motion was seconded by Trustee Cox and carried with 4 ayes.

There being no further business, Trustee V. Lackey made a motion to adjourn at 11:20 AM. The motion was carried with a unanimous show of hands.

ATTEST:

Judy McCormick, Mayor

Dani Taylor, Town Clerk

Building Inspector: Trustee W. Lackey made a motion to hire Randy Babbs as the Town Building Inspector. Mr. Babbs is also the building inspector for Williamsburg, Rockvale, and Brookside. Trustee V. Lackey seconded the motion and it carried with 7 ayes.

Court: Trustee W. Lackey made a motion to approve the legal fees it will cost to begin court proceedings for 3 more properties in Coal Creek. The motion was seconded by Trustee Cox and carried with 7 ayes.

There being no further business, Trustee Cox made a motion to adjourn at 7:35 PM. The motion was carried with a unanimous show of hands.

ATTEST:

Judy McCormick, Mayor

Dani Taylor, Town Clerk

TOWN OF COAL CREEK
2023 FINANCIAL REPORT
September 30, 2023

FUND NAME:	September, 30 2023									
	ACTUAL		BUDGET		ACTUAL		BUDGET			
	REVENUE	EXPENSE	REVENUE	EXPENSE	REVENUE	EXPENSE	REVENUE	EXPENSE	EXP	BANK
	YTD	YTD	ANNUAL	YTD	ANNUAL	YTD	ANNUAL	ANNUAL	%	BALANCE
GENERAL FUND	\$ 170,739	\$ 222,404	\$ 101,951	\$ 222,404	\$ 101,938	\$ 222,404	\$ 101,938	\$ 101,938	218.2%	\$ 27,393
WATER FUND	\$ 133,860	\$ 119,666	\$ 152,300	\$ 119,666	\$ 152,300	\$ 119,666	\$ 152,300	\$ 152,300	78.6%	\$ 46,363
ROAD FUND	\$ 37,782	\$ 32,492	\$ 47,230	\$ 32,492	\$ 47,230	\$ 32,492	\$ 47,230	\$ 47,230	68.8%	\$ 40,632
PARK/CTF FUND	\$ 3,748	\$ 604	\$ 4,063	\$ 604	\$ 4,063	\$ 604	\$ 4,063	\$ 4,063	14.9%	\$ 7,457
GRANT FUND	\$ 900	\$ -	\$ 1,200	\$ -	\$ 1,200	\$ -	\$ 1,200	\$ 1,200	0.0%	\$ 7,443
EMERGENCY FUND	\$ 1,800	\$ -	\$ 2,400	\$ -	\$ 2,400	\$ -	\$ 2,400	\$ 2,400	0.0%	\$ 3,301
CWRPDA SAVINGS	\$ 258.00								0.0%	\$ 45,258
TOTAL	\$ 349,087	\$ 375,166	\$ 309,144	\$ 375,166	\$ 309,131	\$ 375,166	\$ 309,131	\$ 309,131	#####	\$ 177,847

Sept 30 YTD= 75% Annual Budget

1:13 PM

10/04/23

Accrual Basis

Town of Coal Creek
Profit & Loss
 January 1 through October 4, 2023

	Jan 1 - Oct 4, 23
Income	
41510 · State of Colorado Treasurer	64.26
41505 · State of Colorado Mineral Lease	1,995.45
41500 · State of Colorado-Severance Tax	747.23
41000 · Fremont County Treasurer	
41050 · Sales Tax	9,075.00
41005 · Current Tax	19,574.88
41010 · Current Interest	30.44
41015 · Deliquent tax	-24.77
41020 · Deliquent Interest	-1.41
41025 · Specific Ownership	2,050.31
41030 · Net Regs	1,112.50
41035 · Commissions	-408.12
41040 · Senior/Veteran Exemption	826.90
41000 · Fremont County Treasurer - Other	251.30
Total 41000 · Fremont County Treasurer	32,487.03
42000 · Donations	69.00
43000 · Franchise Tax	8,571.47
43500 · Animal Licenses	681.65
45500 · Building Permits & Licenses	937.60
47000 · Refunds	448.12
Total Income	46,001.81
Gross Profit	46,001.81
Expense	
64200 · UAACOG Matching Grant	85.11
64000 · Co HealthPlanning Grant Expense	
64003 · Publicity	30.81
Total 64000 · Co HealthPlanning Grant Expense	30.81
64500 · Reimbursable Grant	
64501 · COVID Expense	12,927.95
Total 64500 · Reimbursable Grant	12,927.95
65000 · Professional Fees	
65200 · Accounting Fees	732.50
65100 · Mayor/Trustee Pay	1,770.10
Total 65000 · Professional Fees	2,502.60
63000 · Utilities	
63020 · Propane	2,701.46
Total 63000 · Utilities	2,701.46
62000 · Other Expense	430.00
61000 · Repairs & Maintenance	
61074 · Vehicle Fuel	275.52
61055 · Repairs & Maintenance	463.35
61000 · Repairs & Maintenance - Other	15.28
Total 61000 · Repairs & Maintenance	754.15

1:13 PM

10/04/23

Accrual Basis

Town of Coal Creek
Profit & Loss
January 1 through October 4, 2023

	Jan 1 - Oct 4, 23
60000 · Operating Expense	
60063 · Penalties & Fees	51.79
60005 · Employee Travel Advance	8.56
60076 · Software	595.00
60075 · Recording Fees	174.49
60036 · Events	481.17
60015 · Attorney & Legal Fees	2,223.08
60025 · Dues & Subscriptions	1,237.71
60030 · Continuing Education	2,168.78
60035 · Equipment	966.98
60040 · Insurance	6,613.98
60050 · Meeting Expense	663.66
60055 · Office Supplies	2,207.77
60060 · Payroll Expense	15,939.97
60061 · Payroll Tax Expense	2,270.39
60070 · Postage	31.37
60080 · Tech Support	300.00
60090 · Uniforms	276.89
Total 60000 · Operating Expense	36,211.59
Total Expense	55,643.67
Net Income	-9,641.86

1:25 PM

10/04/23

Accrual Basis

Town of Coal Creek
Profit & Loss
January 1 through October 4, 2023

	<u>Jan 1 - Oct 4, 23</u>
Expense	
64000 · Co HealthPlanning Grant Expense	
64008 · Beautification of Lot	1,207.05
64007 · Senior Meeting Expenses	1,205.42
64005 · Adult Meeting Expenses	2,928.19
64004 · Incentives	4,904.74
64003 · Publicity	220.64
64001 · Fall Festival Kickoff	297.38
	<hr/>
Total 64000 · Co HealthPlanning Grant Expense	10,763.42
60000 · Operating Expense	
60060 · Payroll Expense	8,732.65
60061 · Payroll Tax Expense	685.53
	<hr/>
Total 60000 · Operating Expense	9,418.18
	<hr/>
Total Expense	20,181.60
	<hr/>
Net Income	<u><u>-20,181.60</u></u>

1:25 PM

10/04/23

Accrual Basis

Town of Coal Creek
Profit & Loss
January 1 through October 4, 2023

	Jan 1 - Oct 4, 23
Income	
Safe Streets Reimbursement	124,736.84
Total Income	124,736.84
Gross Profit	124,736.84
Expense	
64100 · Safe Streets Grant Expense	
64105 · Travel	1,787.16
64111 · ADA Security Door	846.00
64110 · Cameras and WIFI	12,626.07
64108 · Concrete Work for C.B.	11,424.55
64107 · Equipment	29,800.00
64104 · Securing Town Water Supply	19,688.75
64103 · Sanitation	5,596.00
64102 · Supplies and Operating/ Saftey	38,546.63
64101 · Road Base & Gravel	7,452.66
Total 64100 · Safe Streets Grant Expense	127,767.82
60000 · Operating Expense	
60060 · Payroll Expense	17,443.35
60061 · Payroll Tax Expense	1,367.62
Total 60000 · Operating Expense	18,810.97
Total Expense	146,578.79
Net Income	-21,841.95

1:13 PM

10/04/23

Accrual Basis

Town of Coal Creek
Profit & Loss
January 1 through October 4, 2023

	Jan 1 - Oct 4, 23
Income	
40000 · Water Fund Income	
40030 · Water Sales	130,660.07
Total 40000 · Water Fund Income	130,660.07
42500 · Management Fee from Water	3,200.00
Total Income	133,860.07
Gross Profit	133,860.07
Expense	
7000 · City of Florence	
7015 · Water tap fee	14,280.00
7030 · Cost Assess	1,144.54
7020 · Debt Retirement	31,735.16
7010 · Water	24,346.30
Total 7000 · City of Florence	71,506.00
63000 · Utilities	
63050 · Trash	315.00
63040 · Telephone	634.28
63020 · Propane	646.24
63010 · Electricity	3,902.84
Total 63000 · Utilities	5,498.36
62000 · Other Expense	
62071 · Line Locate	19.36
62065 · Water Management Fee to General	3,200.00
62070 · Water System Testing	711.35
62030 · DWRF Loan Interest Expense	7,059.55
62050 · Parts	3,231.93
Total 62000 · Other Expense	14,222.19
61000 · Repairs & Maintenance	
61074 · Vehicle Fuel	91.29
61000 · Repairs & Maintenance - Other	420.00
Total 61000 · Repairs & Maintenance	511.29
60000 · Operating Expense	
60021 · Returned Check	174.00
60076 · Software	1,239.00
60020 · Bank Fees	7.00
60025 · Dues & Subscriptions	2,030.00
60030 · Continuing Education	124.00
60035 · Equipment	612.60
60040 · Insurance	1,331.97
60055 · Office Supplies	5.36
60060 · Payroll Expense	19,875.57
60061 · Payroll Tax Expense	1,559.95
60070 · Postage	969.00
Total 60000 · Operating Expense	27,928.45
Total Expense	119,666.29
Net Income	14,193.78

1:14 PM

10/04/23

Accrual Basis

Town of Coal Creek
Profit & Loss
January 1 through October 4, 2023

	Jan 1 - Oct 4, 23
Income	
42600 · Management Fee from Road	3,200.00
41000 · Fremont County Treasurer	
41005 · Current Tax	19,486.73
41010 · Current Interest	30.30
41015 · Deliquent tax	-24.65
41020 · Deliquent Interest	-1.40
41025 · Specific Ownership	2,041.10
41035 · Commissions	-419.59
41040 · Senior/Veteran Exemption	823.18
41045 · Road & Bridge	1,080.93
Total 41000 · Fremont County Treasurer	23,016.60
46000 · HUTF	11,565.40
Total Income	37,782.00
Gross Profit	37,782.00
Expense	
63000 · Utilities	
63020 · Propane	882.76
63010 · Electricity	1,734.62
Total 63000 · Utilities	2,617.38
62000 · Other Expense	
62050 · Parts	622.91
Total 62000 · Other Expense	622.91
61000 · Repairs & Maintenance	
61074 · Vehicle Fuel	574.06
61075 · Vehicle Maintenance/ Repair	6,532.21
61055 · Repairs & Maintenance	65.00
61060 · Road Management Fee to General	3,200.00
61000 · Repairs & Maintenance - Other	49.96
Total 61000 · Repairs & Maintenance	10,421.23
60000 · Operating Expense	
60040 · Insurance	618.25
60055 · Office Supplies	26.88
60060 · Payroll Expense	16,853.84
60061 · Payroll Tax Expense	1,322.62
60000 · Operating Expense - Other	9.38
Total 60000 · Operating Expense	18,830.97
Total Expense	32,492.49
Net Income	5,289.51

1:14 PM

10/04/23

Accrual Basis

Town of Coal Creek
Profit & Loss
January 1 through October 4, 2023

	Jan 1 - Oct 4, 23
Income	
44500 · CTF	3,747.50
Total Income	3,747.50
Gross Profit	3,747.50
Expense	
60000 · Operating Expense	
60060 · Payroll Expense	560.00
60061 · Payroll Tax Expense	43.80
Total 60000 · Operating Expense	603.80
Total Expense	603.80
Net Income	3,143.70