

Coal Creek Town Board Meeting Agenda

February 13, 2024, 6:30 PM

{CALL TO ORDER}
{PLEDGE OF ALLEGIANCE}
{ROLL CALL}
{APPROVAL OF CHANGES to AGENDA}
{PUBLIC COMMENT}- Limited to 3 Minutes

Meeting Minutes from December 28, 2023
Meeting Minutes from January 9, 2024
Special Meeting Minutes from January 18, 2024
Treasurer's Report & Bills

WORKSHOPS/MEETINGS

March 5	Court @ 10 AM
March 6	Care & Share Mobile Food Truck @ the Community Building from 1-2
March 12	Board Meeting @ 6:30 PM
March 13	Mayor's meeting at Florence City Council Hall @ 2
March 14	Town Hall will be closed for clerk training

{REPORT OF COMMITTEES, BOARDS, COMMISSIONS & DEPT'S}

Mayor-
Correspondence- Dogs at large complaints
Clerk-
Maintenance- We had a new inducer motor assembly installed on the furnace for town hall

{NEW BUSINESS}

Blue Pickup
Website- HB21-1110 Requires Web Accessibility Compliance: Recommendations: Civic Plus, Revise
Water Program- Recommendation: Diversified Technology

{ITEMS TO BE ADDED TO NEXT AGENDA}

{EXECUTIVE SESSION}

ADJOURNMENT}

**Board Meeting Minutes
January 9, 2024, 6:30 PM**

Call to Order.

The meeting was called to order by Mayor McCormick at 6:34 PM.

Opening Ceremony

Pledge of Allegiance

ROLL CALL	Present	Absent	Late Arrival
Trustee S. Murray		X	
Trustee Cox	X		
Trustee V. Lackey	X		
Trustee A. Murray		X	

ROLL CALL	Present	Absent	Late Arrival
Trustee Higgs	X		
Trustee W. Lackey	X		
Mayor McCormick	X		

Changes to the Agenda: Remove 926 Gilbert Street from the agenda.

Public Comment: Randy & Carol Just asked the board for a temporary living permit to live in their camper while building a home. Also, for a waiver to skirt their camper due to expected freezing temperatures and a waiver of the higher cost on the temporary living permit as it will take awhile to build. They stated that they already have a tap and have been paying the debt retirement for years and they already have a functional septic system in place.

Consent Agenda: Trustee Cox made a motion to approve the December Treasurer's Report and table the Meeting Minutes from December 28, 2023. The motion was seconded by W. Lackey and carried with 4 ayes. There were not enough present that attended both meetings to have a valid vote on the previous minutes.

Upcoming Meetings and Workshops

Jan 10 Mayor's Meeting @ County Building at 2:30
Jan 23 Annual Union Ditch Stockholders' meeting @ Florence Municipal Building @ 1:30
Feb 13 Board Meeting @ 6:30

REPORT OF COMMITTEES

Clerk- The property owner of 793 Flintridge Road has asked for an extension on the violation notice they received from the town as they are pursuing eviction with the sheriff. The Board of Trustees directed the clerk to check back with the property owner in a month for a progress report.

The Public Notice Boards will be repaired in the upcoming weeks for \$1,003.93.

Mayor- Mayor McCormick will be attending the Union Ditch Stockholders meeting. Two Rocks Engineering has a new surveyor. Trustee Higgs asked about Hydraulic Ditch shares and the possibility of using them to trade with Canon City as well as looking into water storage. Many of the staff have been out sick at the office.

Maintenance- Trustee Lackey asked what CC or horsepower motor the town would like to purchase for the bulldog or if they still want to entertain fixing it. The board wants to table the motor for the bulldog for now. The Trustees think that we should keep all vehicles for now.

NEW BUSINESS

Conditional Use permit for 343 S. Second St. Trustee W. Lackey made a motion to approve the temporary use permit for 343 S. Second St., allow for skirting of the camper and waive the higher fee. Trustee Cox seconded the motion and it carried with 4 ayes. Mayor McCormick abstained.

Votes to Retain:

Clerk - Trustee Cox made a motion to retain the town clerk, Dani Taylor, for the 2024 year. Trustee P. Higgs seconded the motion, and it was carried with 5 ayes.

Building Inspector- Trustee W. Lackey made a motion to retain the building inspector, Randy Babb, for the 2024 year. The motion was seconded by Trustee Cox and carried with 5 ayes.

Attorney- Trustee Cox made a motion to retain the Town Attorney, Clayton Buchner, for the 2024 year. The motion was seconded by Trustee P. Higgs and carried with 5 ayes.

Judge - Trustee P. Higgs made a motion to retain Judge Knutson for the 2024 year. The motion was seconded by Trustee Cox and carried with 5 ayes.

There being no further business, Trustee V. Lackey made a motion to adjourn at 7:00 PM. The motion was carried out with a unanimous show of hands.

ATTEST:

Judy McCormick, Mayor

Dani Taylor, Town Clerk

**Board Meeting Minutes
January 18, 2024, 6:30 PM**

Call to Order.

The meeting was called to order by Mayor McCormick at 3:00 PM.

Opening Ceremony

Pledge of Allegiance

ROLL CALL	Present	Absent	Late Arrival
Trustee S. Murray	X		
Trustee Cox	X		
Trustee V. Lackey	X		
Trustee A. Murray	X		

ROLL CALL	Present	Absent	Late Arrival
Trustee Higgs		X	
Trustee W. Lackey	X		
Mayor McCormick	X		

Changes to the Agenda: Trustee V. Lackey made a motion to add John Wysong for E-911 Authority Board Letter to the agenda. The motion was seconded by Trustee Cox and carried with 6 ayes.

NEW BUSINESS

Concerning the Letter of Interest for the Thriving Communities Program and declaring The Town of Coal Creek as a "Key Community" Trustee W. Lackey made a motion to allow the Town of Coal Creek (Mayor McCormick) to sign the Letter of Commitment for the Thriving Communities LOI making the Town of Coal Creek one of the two "Key Communities" in the grant. Trustee Cox seconded the motion and it carried with 5 ayes.

John Wysong - Trustee V. Lackey made a motion to send a letter of nomination for John Wysong for the E-911 Authority Board. The motion was seconded by Trustee Cox and carried with 6 ayes.

There being no further business, Trustee W. Lackey made a motion to adjourn at 3:12 PM. The motion was carried out with a unanimous show of hands.

ATTEST:

Judy McCormick, Mayor

Nelley Garey, Deputy Clerk

**Board Meeting Minutes
December 28, 2023, 10:00 AM**

Call to Order.

The meeting was called to order by Mayor Pro-Tem W. Lackey at 10:00 AM.

Opening Ceremony

Pledge of Allegiance

ROLL CALL	Present	Absent	Late Arrival
Trustee V. Lackey	X		
Trustee Cox	X		
Trustee A. Murray	X		
Trustee S. Murray	X		

ROLL CALL	Present	Absent	Late Arrival
Trustee Higgs		X	
Trustee W. Lackey	X		
Mayor McCormick		X	

Changes to the Agenda: None

Public Comment: Leroy Kessler- Questioned the board about favoritism among citizens and asked why a dumpster was provided for Residents on Beech Street. His question was answered by a statement from the clerk that the dumpster was court ordered from the town judge. He accused Trustee Lackey of living in Pueblo. He questioned road grading and improvements as well as locations.

Consent Agenda: Trustee Cox made a motion to approve items on the consent agenda including Meeting Minutes November 14, 2023, and the Treasurer & Bills Report. The motion was seconded by A. Murray and carried with 5 ayes.

Upcoming Meetings and Workshops

Jan 9 Board Meeting @ 6:30

Jan 10 Mayor's Meeting @ County Building at 2:30

Jan 23 Annual Union Ditch Stockholders' meeting @ Florence Municipal Building @ 1:30

REPORT OF COMMITTEES

Grant- We were awarded \$239,000 grant to build a playground in addition to what is left over from the planning grant.

NEW BUSINESS

Ordinance 1- Series 2023 AN ORDINANCE ADOPTING AND ENACTING A NEW CODE FOR THE TOWN OF COAL CREEK, COLORADO; PROVIDING FOR THE REPEAL OF CERTAIN ORDINANCES NOT INCLUDED THEREIN; PROVIDING A PENALTY FOR THE VIOLATION THEREOF; PROVIDING FOR THE MANNER OF AMENDING SUCH CODE; AND PROVIDING WHEN SUCH CODE AND THIS ORDINANCE SHALL BECOME EFFECTIVE. This second reading was read by title only. Trustee V. Lackey made a motion to accept the 2nd reading of the ordinance. The motion was seconded by Trustee Cox and carried with 5 ayes.

Resolution 6 To Set Mill Levies - Trustee Cox made a motion to adopt Resolution 6-2023. Trustee V. Lackey seconded the motion, and it was carried with 5 ayes.

Resolution 7 Adopt Budget Trustee S. Murray made a motion to adopt Resolution 7-2023. The motion was seconded by Trustee Cox and carried with 5 ayes.

Resolution 8 Appropriate Funds Trustee Cox made a motion to adopt Resolution 8-2023. The motion was seconded by Trustee V Lackey and carried with 5 ayes.

Resolution 9 Supplemental Budget - Trustee S. Murray made a motion to adopt Resolution 9-2023. The motion was seconded by Trustee Cox and carried with 5 ayes.

Salary Pay- Trustee Cox made a motion to allow the Clerk to go back to salary pay of \$30,000 per year and the Deputy Clerk to go to salary pay in the amount of \$25,000 per year. The motion was seconded by Trustee S. Murray and carried with 5 ayes.

CMCA EDUCATION Committee Retreat Trustee V. Lackey made a motion to send Nelley to the education committee class in the fall/winter and approve funding for a 1-night stay in Colorado Springs at the motel of the education committees choice and pay for travel fuel or send her in the Town vehicle.. The motion was seconded by Trustee S. Murray and carried with 4 ayes. Trustee Cox abstained.

There being no further business, Trustee S. Murray made a motion to adjourn at 10:31 AM. The motion was carried out with a unanimous show of hands.

ATTEST:

Will Lackey, Mayor Pro-Tem

Dani Taylor, Town Clerk

Town of Coal Creek
Expenses by Vendor Summary
January 2024

	Jan 24
Alta Convenience	93.52
Amazon	222.00
Axis Business Technologies	87.08
Big D Superfoods	56.88
Black Hills Energy	519.86
Brady's Locksmith	75.00
CIRSA	2,134.40
City Market	7.60
City of Florence	6,594.52
Diane Knutson	250.00
Florence True Value	13.98
Ford Motor Credit Company LLC	2,180.40
Fremont County Regional GIS	397.16
Fremont County Sheriff's Office	55.91
IIMC	471.08
Internal Revenue Service	569.08
Intuit	36.00
John Papen	50.00
Johnnys Plumbing	374.46
Microsoft	99.99
MTCCA	160.00
Pueblo Dept. of Public Health	23.00
Second-61	30.00
Skyline Auto Glass	1,003.90
Spectrum	61.96
Twin Enviro	35.00
UNCC	1.29
United States Postal Service	32.27
Walmart	19.19
TOTAL	15,655.53

TOWN OF COAL CREEK
2024 FINANCIAL REPORT
January 31, 2024

January 31

FUND NAME:

	ACTUAL		BUDGET		REV %	ACTUAL		BUDGET		EXP %	BANK BALANCE
	REVENUE	YTD	REVENUE	ANNUAL		EXPENSE	YTD	EXPENSE	ANNUAL		
GENERAL FUND	\$	8,910	\$	59,500	15%	\$	4,120	\$	59,499	6.9%	\$ 10,447
WATER FUND	\$	14,948	\$	152,210	10%	\$	16,281	\$	152,167	10.7%	\$ 40,120
ROAD FUND	\$	2,252	\$	45,030	5%	\$	1,980	\$	44,980	4.4%	\$ 35,782
PARK/CTF FUND	\$	-	\$	4,000	0%	\$	-	\$	3,300	0.0%	\$ 8,996
GRANT FUND/ COLO HEALTH	\$	1,183	\$	-	#DIV/0!	\$	-	\$	251,000	0.0%	\$ 251,908

TOTAL	\$	27,292	\$	260,740	10%	\$	22,381	\$	510,946	4%	\$ 347,253
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Jan 31 YTD= 8.33% Annual Budget

SAVINGS ACCOUNTS FYI

	Actual Revenue	Budget Revenue	Actual Expense	Budget Expense	Bank Balance
Emergency Fund Savings	\$ 200	\$ 2,400	\$ -	\$ -	\$ 4,101
Town Grant Savings	\$ 100	\$ 1,200	\$ -	\$ -	\$ 5,495
CWRPDA/Restricted	\$ 216	\$ -	\$ -	\$ -	\$ 46,112
	\$ 516	\$ 3,600	\$ -	\$ -	\$ 55,709

12:59 PM

02/01/24

Accrual Basis

Town of Coal Creek
Profit & Loss
January 2024

General

	Jan 24
Income	
41510 · State of Colorado Treasurer	4.97
41000 · Fremont County Treasurer	
41025 · Specific Ownership	224.59
41030 · Net Regs	126.09
Total 41000 · Fremont County Treasurer	350.68
43000 · Franchise Tax	7,984.18
43500 · Animal Licenses	470.00
45500 · Building Permits & Licenses	100.00
Total Income	8,909.83
Gross Profit	8,909.83
Expense	
64100 · Safe Streets Grant Expense	
64102 · Supplies and Operating/ Safety	7.60
Total 64100 · Safe Streets Grant Expense	7.60
65000 · Professional Fees	
65200 · Accounting Fees	30.00
Total 65000 · Professional Fees	30.00
61000 · Repairs & Maintenance	1,003.90
60000 · Operating Expense	
60063 · Penalties & Fees	569.08
60076 · Software	99.99
60036 · Events	53.96
60015 · Attorney & Legal Fees	305.91
60025 · Dues & Subscriptions	140.00
60030 · Continuing Education	431.08
60040 · Insurance	108.40
60055 · Office Supplies	187.23
60060 · Payroll Expense	1,953.08
60061 · Payroll Tax Expense	189.32
60070 · Postage	32.27
60080 · Tech Support	50.00
Total 60000 · Operating Expense	4,120.32
Total Expense	5,161.82
Net Income	3,748.01

Town of Coal Creek
Profit & Loss
January 2024

Water

	Jan 24
Income	
40000 · Water Fund Income	
40030 · Water Sales	14,348.00
Total 40000 · Water Fund Income	14,348.00
42500 · Management Fee from Water	600.00
Total Income	14,948.00
Gross Profit	14,948.00
Expense	
61027 · Ford Pickup	2,180.40
7000 · City of Florence	
7030 · Cost Assess	125.50
7020 · Debt Retirement	3,505.36
7010 · Water	1,938.00
Total 7000 · City of Florence	5,568.86
63000 · Utilities	
63050 · Trash	35.00
63040 · Telephone	61.96
63010 · Electricity	311.43
Total 63000 · Utilities	408.39
62000 · Other Expense	
62071 · Line Locate	1.29
62065 · Water Management Fee to General	600.00
62070 · Water System Testing	23.00
62050 · Parts	13.98
62020 · Contract Labor	374.46
Total 62000 · Other Expense	1,012.73
61000 · Repairs & Maintenance	
61074 · Vehicle Fuel	136.62
Total 61000 · Repairs & Maintenance	136.62
60000 · Operating Expense	
60015 · Attorney & Legal Fees	
6016 · Adjudication Legal Fees	1,025.66
Total 60015 · Attorney & Legal Fees	1,025.66
60025 · Dues & Subscriptions	397.16
60030 · Continuing Education	60.00
60040 · Insurance	2,026.00
60055 · Office Supplies	143.96
60060 · Payroll Expense	3,079.33
60061 · Payroll Tax Expense	241.73
Total 60000 · Operating Expense	6,973.84
Total Expense	16,280.84
Net Income	-1,332.84

Town of Coal Creek
Profit & Loss
January 2024

Road

	Jan 24
Income	
42600 · Management Fee from Road	600.00
41000 · Fremont County Treasurer	
41025 · Specific Ownership	223.58
Total 41000 · Fremont County Treasurer	223.58
46000 · HUTF	1,428.38
Total Income	2,251.96
Gross Profit	2,251.96
Expense	
63000 · Utilities	
63010 · Electricity	208.43
Total 63000 · Utilities	208.43
61000 · Repairs & Maintenance	
61074 · Vehicle Fuel	93.52
61060 · Road Management Fee to General	600.00
61000 · Repairs & Maintenance - Other	75.00
Total 61000 · Repairs & Maintenance	768.52
60000 · Operating Expense	
60060 · Payroll Expense	929.67
60061 · Payroll Tax Expense	72.98
Total 60000 · Operating Expense	1,002.65
Total Expense	1,979.60
Net Income	272.36

Town of Coal Creek
Profit & Loss
January 2024

Colo Trust
Interest

	Jan 24
Income	
46400 · Other Types of Income	
46430 · Miscellaneous Revenue	
46431 · Savings Interest	216.49
Total 46430 · Miscellaneous Revenue	216.49
Total 46400 · Other Types of Income	216.49
Total Income	216.49
Gross Profit	216.49
Expense	0.00
Net Income	216.49

Town of Coal Creek
Profit & Loss
January 2024

CTE

	Jan 24
Net Income	0.00

Town of Coal Creek
Profit & Loss
January 2024

	Jan 24
Income	
46400 · Other Types of Income	
46430 · Miscellaneous Revenue	
46431 · Savings Interest	216.49
Total 46430 · Miscellaneous Revenue	216.49
Total 46400 · Other Types of Income	216.49
Total Income	216.49
Gross Profit	216.49
Expense	0.00
Net Income	216.49

Water Loan Savings
CWRPDA