

Coal Creek Town Board Meeting Agenda

September 12, 2023, 6:30 PM

{CALL TO ORDER}

{PLEDGE OF ALLEGIANCE}

{ROLL CALL}

{APPROVAL OF CHANGES to AGENDA}

{PUBLIC COMMENT}- Limited to 3 Minutes

Leroy Kessler

CONSENT AGENDA Items here may be moved to the agenda for further discussion with a vote of the board.
Meeting Minutes from August 8, 2023, Treasurer's Report

WORKSHOPS/MEETINGS

Sept 13 CML Meeting in Silvercliff @ Tony's Pizza 4:00 PM

Oct 3 Court 10 AM

Oct 10 Board Meeting

{REPORT OF COMMITTEES, BOARDS, COMMISSIONS & DEPT'S}

Mayor

Clerk- San Isabel sold their company to DCC Propane.

Maintenance

Grants

{NEW BUSINESS}

Resolution 5-2023 Water Tap Sale Moratorium

FEDC Membership Fee \$400.00

Humane Society 2024 Membership \$538.56

Citizen of the year ideas/ nominations

{ITEMS TO BE ADDED TO NEXT AGENDA}

{EXECUTIVE SESSION}

ADJOURNMENT}

Board Meeting Minutes
August 8, 2023, 6:30 PM

Call to Order.

The meeting was called to order by Mayor McCormick at 6:30 P.M.

Opening Ceremony

Pledge of Allegiance

ROLL CALL	Present	Absent	Late Arrival
Trustee V. Lackey	X		
Trustee Cox	X		
Trustee A. Murray	X		
Trustee S. Murray	X		

ROLL CALL	Present	Absent	Late Arrival
Trustee Higgs	X		
Trustee W. Lackey	X		
Mayor McCormick	X		

Public Comment: Deb Littlejohn inquired about having a town yard sale or being able to rent the community building to have a yard sale.

Floyd Corriz addressed the board to express his interest in being the building inspector for the town. He has an exceptional amount of experience in construction and is willing to take any required courses.

Leroy Kessler addressed the board to ask for help on his street with weeds and inquired about blading the road. He has been helpful to the town and taking care of many things in his area.

Consent Agenda: Trustee V. Lackey made a motion to approve items on the consent agenda including Meeting Minutes June 13, 2023 and the Treasurer Report. The motion was seconded by Trustee A. Murray and carried with 7 ayes.

Upcoming Meetings and Workshops

Aug 9 Mayors Roundtable in Florence at 2:30
Aug 16-17 Office closed for training
Sept 5 Municipal Court @ 10:00
Sept 9 Tour De' Coal Camps
Sept 12 Board Meeting @ 6:30

REPORT OF COMMITTEES

Mayor: The grants for Safe Streets and Solar that we were wanting and trying to go after were handed to the state. It is unlikely that we will be able to proceed.

Maintenance: Fire Hydrant needs to be replaced.

Colorado Health Foundation Park Grant: We are working on finalizing the planning grant and submitting a letter of Intent with GOCO as well as working on the Colorado Health Foundation Grant to begin building the park.

Safer Streets and Strong Communities Grant: We have added a special lock to all fire hydrants in Coal Creek to minimize the theft of water and tampering with the hydrants and water system. The next project to begin will be better accessibility to the community building by pouring concrete.

NEW BUSINESS

San Isabel Prebuy- Trustee Higgs made a motion to prebuy 1,000 gallons of propane from San Isabel. The motion was seconded by Trustee W. Lackey and carried with 7 ayes.

Resolution 3-2023 A RESOLUTION APPOINTING A MUNICIPAL JUDGE FOR THE TOWN OF COAL CREEK, COLORADO Trustee W. Lackey made a motion to adopt Resolution 3-2023. The motion was seconded by Trustee S. Murra and carried with 7 ayes.

Resolution 4-2023 A resolution authorizing The Town of Coal Creek to join with other local governments as a Participant in the Colorado Local Government Liquid Asset Trust (the Trust) to pool funds for investment.

Trustee P. Higgs made a motion to adopt Resolution 4-2023. The motion was seconded by Trustee V. Lackey and carried with 7 ayes.

MOU For Street Project: Trustee P. Higgs made a motion to sign the memorandum of understanding to set up an agreement to work together on a road project with the towns of Rockvale, Williamsburg, and Brookside if the opportunity presents itself. The motion was seconded by Trustee V. Lackey and carried with 7 ayes.

Tour De' Coal Camps- Trustee W. Lackey made a motion to allow up to \$500 in funding to purchase food and needed items for the Tour De' Coal Camps. The motion was seconded by Trustee A. Murray and carried with 7 ayes.

There being no further business, Trustee V. Lackey made a motion to adjourn at 7:08 PM. The motion carried with a unanimous show of hands.

ATTEST:

Judy McCormick, Mayor

Dani Taylor, Town Clerk

TOWN OF COAL CREEK
2023 FINANCIAL REPORT
August 31, 2023

August 31, 2023										August 31		
FUND NAME:	ACTUAL		BUDGET		REV %	ACTUAL		BUDGET		EXP %	BANK BALANCE	
	REVENUE		REVENUE			EXPENSE		EXPENSE				
	YTD		ANNUAL			YTD		ANNUAL				
GENERAL FUND	\$	152,372	\$	101,951	149.5%	\$	188,689	\$	101,938	185.1%	\$	40,013
WATER FUND	\$	113,653	\$	152,300	74.6%	\$	105,201	\$	152,300	69.1%	\$	40,245
ROAD FUND	\$	35,142	\$	47,230	74.4%	\$	31,368	\$	47,230	66.4%	\$	40,363
PARK/CTF FUND	\$	2,771	\$	4,063	68.2%	\$	388	\$	4,063	9.6%	\$	6,680
GRANT FUND	\$	800	\$	1,200	66.7%	\$	-	\$	1,200	0.0%	\$	7,343
EMERGENCY FUND	\$	1,600	\$	2,400	66.7%	\$	-	\$	2,400	0.0%	\$	3,101
TOTAL	\$	306,338	\$	309,144	99.1%	\$	325,646	\$	309,131	#####	\$	137,745

Aug 31 YTD= 66.7% Annual Budget

Town of Coal Creek
Profit & Loss
January through August 2023

General

	Jan - Aug 23
Income	
41510 · State of Colorado Treasurer	45.92
41000 · Fremont County Treasurer	
41005 · Current Tax	19,135.89
41010 · Current Interest	12.88
41015 · Deliquent tax	-24.77
41020 · Deliquent Interest	-1.41
41025 · Specific Ownership	1,814.43
41030 · Net Regs	979.66
41035 · Commissions	-398.99
41040 · Senior/Veteran Exemption	826.90
41000 · Fremont County Treasurer - Other	251.30
Total 41000 · Fremont County Treasurer	22,595.89
42000 · Donations	69.00
43000 · Franchise Tax	8,571.47
43500 · Animal Licenses	800.00
45500 · Building Permits & Licenses	255.60
47000 · Refunds	448.12
Total Income	32,786.00
Gross Profit	32,786.00
Expense	
64200 · UAACOG Matching Grant	85.11
64000 · Co HealthPlanning Grant Expense	
64003 · Publicity	30.81
Total 64000 · Co HealthPlanning Grant Expense	30.81
64500 · Reimbursable Grant	
64501 · COVID Expense	5,691.35
Total 64500 · Reimbursable Grant	5,691.35
65000 · Professional Fees	
65200 · Accounting Fees	657.50
65100 · Mayor/Trustee Pay	1,150.00
Total 65000 · Professional Fees	1,807.50
63000 · Utilities	
63020 · Propane	2,701.46
Total 63000 · Utilities	2,701.46
62000 · Other Expense	47.41
61000 · Repairs & Maintenance	
61074 · Vehicle Fuel	45.78
61055 · Repairs & Maintenance	463.35
61000 · Repairs & Maintenance - Other	15.28
Total 61000 · Repairs & Maintenance	524.41
60000 · Operating Expense	
60005 · Employee Travel Advance	8.56
60076 · Software	595.00
60075 · Recording Fees	116.20
60036 · Events	290.99
60015 · Attorney & Legal Fees	711.08
60025 · Dues & Subscriptions	837.71
60030 · Continuing Education	2,168.78
60035 · Equipment	966.98
60040 · Insurance	4,663.76

2:04 PM

09/06/23

Accrual Basis

Town of Coal Creek
Profit & Loss
January through August 2023

	Jan - Aug 23
60050 · Meeting Expense	591.53
60055 · Office Supplies	1,999.75
60060 · Payroll Expense	15,129.97
60061 · Payroll Tax Expense	2,209.16
60070 · Postage	31.37
60080 · Tech Suppoort	300.00
60090 · Uniforms \	136.91
60000 · Operating Expense - Other	10.88
Total 60000 · Operating Expense	30,768.63
Total Expense	41,656.68
Net Income	-8,870.68

2:05 PM
09/06/23
Accrual Basis

Town of Coal Creek
Profit & Loss
January 2022 through August 2023

Co Health
Foundation

	Jan '22 - Aug 23
Income	
47300 · Colorado Health Planning Grant	35,000.00
Total Income	35,000.00
Gross Profit	35,000.00
Expense	
64000 · Co HealthPlanning Grant Expense	
64008 · Beautification of Lot	1,207.05
64007 · Senior Meeting Expenses	977.67
64005 · Adult Meeting Expenses	2,635.36
64004 · Incentives	4,904.74
64003 · Publicity	274.51
64001 · Fall Festival Kickoff	1,645.47
Total 64000 · Co HealthPlanning Grant Expense	11,644.80
60000 · Operating Expense	
60060 · Payroll Expense	8,857.02
60061 · Payroll Tax Expense	693.71
Total 60000 · Operating Expense	9,550.73
Total Expense	21,195.53
Net Income	13,804.47

2:07 PM
09/06/23
Accrual Basis

Town of Coal Creek
Profit & Loss
January through August 2023

*Safe
Streets*

	Jan - Aug 23
Income	
Safe Streets Reimbursement	119,586.24
Total Income	119,586.24
Gross Profit	119,586.24
Expense	
64100 · Safe Streets Grant Expense	
64105 · Travel	1,787.16
64111 · ADA Security Door	846.00
64110 · Cameras and WIFI	12,626.07
64107 · Equipment	29,800.00
64104 · Securing Town Water Supply	19,688.75
64103 · Sanitation	4,376.00
64102 · Supplies and Operating/ Saftey	33,383.24
64101 · Road Base & Gravel	7,452.66
Total 64100 · Safe Streets Grant Expense	109,959.88
60000 · Operating Expense	
60060 · Payroll Expense	14,722.32
60061 · Payroll Tax Expense	1,155.70
Total 60000 · Operating Expense	15,878.02
Total Expense	125,837.90
Net Income	-6,251.66

1:14 PM

09/06/23

Accrual Basis

Town of Coal Creek
Profit & Loss
 January through August 2023

	Jan - Aug 23
Income	
40000 · Water Fund Income	
40030 · Water Sales	110,968.07
Total 40000 · Water Fund Income	110,968.07
42500 · Management Fee from Water	2,800.00
47000 · Refunds	-114.90
Total Income	113,653.17
Gross Profit	113,653.17
Expense	
7000 · City of Florence	
7015 · Water tap fee	14,280.00
7030 · Cost Assess	1,019.04
7020 · Debt Retirement	28,229.80
7010 · Water	19,280.90
Total 7000 · City of Florence	62,809.74
63000 · Utilities	
63050 · Trash	280.00
63040 · Telephone	572.32
63020 · Propane	584.31
63010 · Electricity	2,785.86
Total 63000 · Utilities	4,222.49
62000 · Other Expense	
62071 · Line Locate	18.07
62065 · Water Management Fee to General	2,800.00
62070 · Water System Testing	711.35
62030 · DWRF Loan Interest Expense	7,059.55
62050 · Parts	3,155.18
Total 62000 · Other Expense	13,744.15
61000 · Repairs & Maintenance	
61074 · Vehicle Fuel	91.29
61000 · Repairs & Maintenance - Other	420.00
Total 61000 · Repairs & Maintenance	511.29
60000 · Operating Expense	
60021 · Returned Check	71.00
60076 · Software	1,239.00
60025 · Dues & Subscriptions	1,610.00
60030 · Continuing Education	124.00
60035 · Equipment	612.60
60040 · Insurance	1,331.97
60055 · Office Supplies	5.36
60060 · Payroll Expense	17,542.34
60061 · Payroll Tax Expense	1,377.09
Total 60000 · Operating Expense	23,913.36
Total Expense	105,201.03
Net Income	8,452.14

1:14 PM

09/06/23

Accrual Basis

Town of Coal Creek
Profit & Loss
 January through August 2023

Road

	Jan - Aug 23
Income	
42600 · Management Fee from Road	2,800.00
41000 · Fremont County Treasurer	
41005 · Current Tax	19,049.71
41010 · Current Interest	12.82
41015 · Deliquent tax	-24.65
41020 · Deliquent Interest	-1.40
41025 · Specific Ownership	1,806.28
41035 · Commissions	-410.50
41040 · Senior/Veteran Exemption	823.18
41045 · Road & Bridge	1,056.70
Total 41000 · Fremont County Treasurer	22,312.14
46000 · HUTF	10,030.35
Total Income	35,142.49
Gross Profit	35,142.49
Expense	
63000 · Utilities	
63020 · Propane	882.76
63010 · Electricity	1,526.77
Total 63000 · Utilities	2,409.53
62000 · Other Expense	
62050 · Parts	606.92
Total 62000 · Other Expense	606.92
61000 · Repairs & Maintenance	
61074 · Vehicle Fuel	553.90
61075 · Vehicle Maintenance/ Repair	6,532.21
61055 · Repairs & Maintenance	65.00
61060 · Road Management Fee to General	2,800.00
61000 · Repairs & Maintenance - Other	49.96
Total 61000 · Repairs & Maintenance	10,001.07
60000 · Operating Expense	
60040 · Insurance	618.25
60055 · Office Supplies	26.88
60060 · Payroll Expense	16,407.84
60061 · Payroll Tax Expense	1,287.98
60000 · Operating Expense - Other	9.38
Total 60000 · Operating Expense	18,350.33
Total Expense	31,367.85
Net Income	3,774.64

1:15 PM

09/06/23

Accrual Basis

Town of Coal Creek
Profit & Loss
January through August 2023

Ask CTF

	Jan - Aug 23
Income	
44500 · CTF	2,770.90
Total Income	2,770.90
Gross Profit	2,770.90
Expense	
60000 · Operating Expense	
60060 · Payroll Expense	360.00
60061 · Payroll Tax Expense	28.26
Total 60000 · Operating Expense	388.26
Total Expense	388.26
Net Income	2,382.64